

# Supported Papers

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Follow the guidelines in these tables to ensure the best print quality and avoid printer jams. For best results, use only Xerox Phaser Color Printing Media specified for your printer; they are guaranteed to produce excellent results with your Phaser 6250 Color Laser Printer.

## Paper Usage Guidelines

- Do not use inkjet paper; it can damage the fuser.
- Use only Phaser 25-Series Premium Transparency Film; other transparencies can cause print quality problems or damage the fuser.
- Use only paper envelopes. Do not use envelopes with plastic windows or metal clasps.

### Supported Papers, Transparencies, and Other Specialty Media

Paper Type	Tray	Letter (8.5 x 11 in.)	Legal (8.5 x 14 in.)	Executive (7.25 x 10.5 in.)	Statement (5.5 x 8.5 in.)	US Folio (8.5 x 13 in.)	A4 (210 x 297 mm)	A5 (148 x 210 mm)	A6 (105 x 148 mm)	B5 JIS (182 x 257 mm)	ISO B5 (176 x 250 mm)	Custom
<b>Plain Paper</b> 64–90 g/m <sup>2</sup> (17–24 lb. Bond)	Tray 1 (MPT) Trays 2–4	●	●	●	●	●	●	●	■	●	●	●
<b>Heavy Plain Paper</b> 85–130 g/m <sup>2</sup> (22–32 lb. Bond)	Tray 1 (MPT) Trays 2–4	●	●	●	●	●	●	●	■	●	●	●
<b>Transparency</b> <b>Caution:</b> Do not print on both sides of transparency media. Use only <b>Phaser 25-Series Premium Transparency Film</b> . Other transparencies may damage the printer's fuser.	Tray 1 (MPT) Tray 2	<input type="checkbox"/>					<input type="checkbox"/>					
<b>Thin Card Stock</b> 100–163 g/m <sup>2</sup> (36–60 lb. Cover)	Tray 1 (MPT)	●	●	●	●	●	●	●	■	●	●	●
<b>Thick Card Stock</b> 160–216 g/m <sup>2</sup> (59–80 lb. Cover)	Tray 1 (MPT)	■	■	■	■	■	■	■	■	■	■	■
<b>Envelope</b> <b>Caution:</b> Use only paper envelopes. Do not use envelopes with windows or metal clasps. (See <b>Note</b> below table)	Tray 1 (MPT)											<input type="checkbox"/>
<b>Labels</b> <b>Caution:</b> Do not print on both sides of label media.	Tray 1 (MPT) Tray 2	<input type="checkbox"/>					<input type="checkbox"/>					<input type="checkbox"/>

## Supported Papers, Transparencies, and Other Specialty Media (Continued)

Paper Type	Tray	Letter (8.5 x 11 in.)	Legal (8.5 x 14 in.)	Executive (7.25 x 10.5 in.)	Statement (5.5 x 8.5 in.)	US Folio (8.5 x 13 in.)	A4 (210 x 297 mm)	A5 (148 x 210 mm)	A6 (105 x 148 mm)	B5 JIS (182 x 257 mm)	ISO B5 (176 x 250 mm)	Custom
<input type="checkbox"/> Media that cannot be printed on both sides. <input checked="" type="checkbox"/> Media that can be printed on both sides using manual two-sided printing. <input checked="" type="checkbox"/> Papers, other specialty media, and custom sizes (between Legal and A5) that can be printed on both sides using automatic two-sided printing.												
<b>Letterhead</b> 85–130 g/m <sup>2</sup> (22–32 lb. Bond)	Tray 1 (MPT) Trays 2–4	●	●	●	●	●	●	●	■	●	●	●
<b>Glossy Coated Paper</b> 120–163 g/m <sup>2</sup> (81–110 lb. Text) <b>Caution:</b> Do not use glossy inkjet paper or non-laser glossy paper, because they may damage the printer's fuser.	Tray 1 (MPT) Trays 2–4	●	●	●	●	●	●	●	■	●	●	●
<b>Photo Paper</b> 120–163 g/m <sup>2</sup> (45–60 lb. Cover) <b>Caution:</b> Do not use inkjet photo paper or non-laser photo paper, because they may damage the printer's fuser. Use Phaser Digital Photo Paper.	Tray 1 (MPT)	<input type="checkbox"/>					<input type="checkbox"/>					<input type="checkbox"/>
<b>Business Cards</b>	Tray 1 (MPT)	■					■					■
<b>Greeting Cards</b>	Tray 1 (MPT)	■					■					■
<b>CD/DVD Labels</b> <b>Caution:</b> Do not print on both sides of label media.	Tray 1 (MPT)	<input type="checkbox"/>					<input type="checkbox"/>					<input type="checkbox"/>
<b>CD/DVD Inserts</b>	Tray 1 (MPT)	■					■					■

**Note:** Some wrinkling and embossing may occur when printing envelopes. Go to [Reference/Printing](#) on the *User Documentation CD-ROM* for information on how to minimize these occurrences.

#10 Commercial Envelope (4.12 x 9.5 in.)  
 Monarch Envelope (3.87 x 7.5 in.)  
 A7 Envelope (5.25 x 7.25 in.)  
 DL Envelope (110 x 220 mm)

C5 Envelope (162 x 229 mm)  
 C6 Envelope (114 x 162 mm)  
 B5 Envelope (176 x 250 mm)  
 Custom

Go to [www.xerox.com/officeprinting/6250supplies](http://www.xerox.com/officeprinting/6250supplies) to order Xerox Phaser Color Printing Media.

### Phaser Color Printing Media

Paper Type	Phaser Media	Size	Part Number
<b>Plain Paper</b> or <b>Heavy Plain Paper</b>	Phaser Premium Color Printing Paper, 500 Sheets 90 g/m <sup>2</sup> (24 lb. Bond)	Letter	016-1368-00
		A4	016-1369-00
<b>Transparency</b>	Phaser 25-Series Premium Transparency Film, 50 Sheets	Letter A4	016-1948-00 016-1949-00
<b>Thin Card Stock</b> or <b>Thick Card Stock</b>	Phaser Premium Cover Paper, 100 Sheets 163 g/m <sup>2</sup> (60 lb. Cover)	Letter	016-1823-00
		A4	016-1824-00
<b>Labels</b>	Phaser Color Printing Labels, 30/Sheet, 100 Sheets Phaser Color Printing Labels, 14/Sheet, 100 Sheets Phaser Color Printing Labels, 6/Sheet, 100 Sheets Phaser Color Printing Labels, 8/Sheet, 100 Sheets	Letter	016-1812-00
		A4	016-1814-00
		Letter	016-1813-00
		A4	016-1815-00
<b>Glossy Coated Paper</b>	Phaser Glossy Coated Paper, 100 Sheets 148 g/m <sup>2</sup> (100 lb. Text)	Letter	016-1704-00
		A4	016-1705-00
<b>Business Cards</b>	Phaser Premium Business Cards, 10/Sheet, 25 Sheets 190 g/m <sup>2</sup> (70 lb. Cover)	Letter	016-1898-00
		A4	016-1899-00
<b>Greeting Cards</b>	Phaser Premium Greeting Cards, 25 Sheets/ Envelopes 190 g/m <sup>2</sup> (70 lb. Cover)	Letter	016-1987-00
		A4	016-1988-00
<b>CD/DVD Labels</b> <b>CD/DVD Inserts</b>	Phaser CD/DVD Labels and CD/DVD Inserts, 20 Sets  CD/DVD Label Applicator	Letter	016-2011-00
		A4	016-2026-00
			016-1885-00
<b>Photo Paper</b>	Phaser Digital Photo Paper, 25 Sheets 163 g/m <sup>2</sup> (60 lb. Cover)	Letter	016-2009-00
		A4	016-2010-00
<b>Postcards</b>	Phaser Premium Postcards, 100 Sheets 176 g/m <sup>2</sup> (65 lb. Cover)	Letter	103R01016
		A4	103R01017
<b>Trifold Brochures</b>	Phaser Trifold Brochures, 150 Sheets 176 g/m <sup>2</sup> (65 lb. Cover)	Letter	103R01018
		A4	103R01019
<b>Weatherproof Paper</b>	Phaser Weatherproof Paper, 150 Sheets 100 g/m <sup>2</sup> (27 lb. Bond)	Letter	103R01020
		A4	103R01021

For online support information, go to [www.xerox.com/officeprinting/infoSMART](http://www.xerox.com/officeprinting/infoSMART).

## Paper Storage Guidelines

Providing a good environment, and safe handling and storage conditions for your paper contributes to ultimate print quality.

- Store paper in dark, cool, relatively dry locations. Most paper items are susceptible to damage from ultraviolet (UV) and visible light. UV radiation, which is emitted by the sun and fluorescent bulbs, is particularly damaging to paper items. The intensity and length of exposure to visible light on paper items should be reduced as much as possible.
- It is recommended that you maintain constant temperatures and relative humidity.
- Avoid light, heat, and dampness.
- Avoid attics, kitchens, garages, and basements for storing paper. Inside walls are drier than outside walls where moisture can collect.
- Store paper flat. Paper should be stored on pallets, cartons, shelves, or in cabinets.
- Avoid having food or drinks in the area where paper is stored or handled.
- Do not open sealed packages of paper until you are ready to load them into the printer. Leave paper in the original packaging, and leave the packages in the shipping carton. For most commercial cut-size grades, the ream wrapper contains an inner lining that protects the paper from moisture loss or gain.

Phaser media is sold with appropriate packaging to prevent transportation problems and to promote positive customer results. Greeting cards, business cards, and CD/DVD labels and inserts are packaged inside resealable plastic bags. Leave the media inside the bag until you are ready to use it; reinsert unused media in the bag and reseal it for protection.

## Paper that May Damage Your Printer

Your printer is designed to be used with a variety of paper types. For more information about supported papers, go to [Reference/Printing/Supported Papers](#) on the *User Documentation CD-ROM*.

Other media types can cause poor print quality, increased paper jams, or damage to your printer.

Following are examples of unacceptable paper:

- Rough or porous media
- Paper that has been photocopied
- Multipart forms
- Paper with cutouts or perforations
- Paper with staples inserted
- Embossed, coated, or pre-printed paper with heat tolerances below 210° C (322° F)
- Media that melts, offsets or discolors at temperatures greater than 210° C (322° F) for 0.2 seconds.

- Transparencies not specifically designed for your Phaser 6250 Color Laser Printer.
- Paper made for inkjet printers
- Foil laminate
- Pre-printed paper with drying agents and powders.

**Warning**

Other types of transparencies may melt and damage the printer.

Phaser papers have better cut quality, thus reducing dust and preventing potential contamination. Using paper free of contaminants helps guarantee longer component life and better print quality. Paper with better cut quality will also reduce paper jams and misfeeds.